Tempe Sister Cities
2027 Student Exchange Program
Code of Conduct

The purpose of this document is to communicate the expectations of delegate behavior while participating in the Student Exchange Program, with the intent of creating a safe environment for all Tempe and International Delegates. The Code of Conduct document is not just words on paper. Tempe Sister Cities (TSC) enforces the Code of Conduct and holds all delegates accountable to the Code of Conduct.

I, _____, acknowledge that I represent my family, Tempe Sister Cities, the City of Tempe, and the United States as a Delegate/Student Ambassador of TSC's Student Exchange Program. I will conduct myself according to the following Code of Conduct starting immediately upon selection, during the time I am preparing to travel abroad, while I am abroad in my Sister City, during the Summer Program, and continuing through my senior year in Youth Group.

I promise to, (*Delegate and one parent/guardian should initial each statement to acknowledge they have read and understand the information below*.)

Delegate Initials	Parent Initials	Code of Conduct
_____	_____	1. Bring No Disgrace/Dishonor: I will not intentionally act in a manner that could bring disgrace or dishonor to my family, Tempe Sister Cities, Tempe or the United States.
_____	_____	2. Respect Others: I realize what may be considered acceptable forms of expression may differ between the United States and our Sister City. I will remain conscious of those differences and will treat all people with respect and dignity. I will make no disparaging remarks about or directed towards those who express a different faith, political view, sexual orientation or identity, socioeconomic status and/or have a disability.
_____	_____	3. Respect Others' Property: While residing with my host family, I will treat their property and community with respect. I will ask permission to use phones and other technology within their home, and I will respect any limits my host family places on technology use.
_____	_____	4. Respect Host Family Rules: My host family has accepted me as part of their family. As such, I understand I will join in family activities as well as help with household responsibilities. I will ask for clarification if I am unsure what is expected of me. I will

respect curfews imposed by my host family, established schedules, and expectations of me.

_____ _____ 5. Respect Authority: During the Student Exchange Program I will respect any and all TSC Board Members, TSC volunteers, my Sister City's International Board Members and international volunteers.

_____ _____ 6. Respect and Abide by TSC Rules/Guidelines: I will respect and follow rules and guidelines set during the Student Exchange Program, including my time abroad, during the Summer Program, and including, but not limited to, the Grand Canyon and California trips and all Summer Program activities. I also fully understand I must follow laws in my host country as well as laws in Arizona and the United States.

_____ _____ 7. TSC Student Exchange Program Rules: During the Student Exchange Program, while in my host country and in the United States, I WILL NOT, nor will my international delegate:

A. Possess, use, or consume alcohol, marijuana, tobacco, illicit drugs, or vaping products. TSC is an alcohol-free program.
B. Drive a motorized vehicle requiring an operator's license while residing with a host family.
C. Be in possession of or use any firearms, weapons, knives (of any kind, including camping knives), fireworks or explosives.
D. Steal, shoplift, or otherwise violate the law.
E. Engage in sexual conduct. (See sexual harassment policy below.)
F. Intimidate, bully, or coerce others, or engage in physical aggression.
G. Be verbally abusive.
H. Travel outside of the United States.
I. Tube down the Salt River or cliff jump at nearby lakes.

_____ _____ 8. Sexual Harassment Policy: Sexual harassment or sexual overtures are not acceptable, nor will they be tolerated. Substantiated sexual harassment will result in immediate removal from TSC's Student Exchange Program.

Sexual harassment includes but is not limited to the following:

- Unwanted physical contact: This includes inappropriate touching against one's will.
- Sexual comments: This includes name-calling and gestures of a sexual nature.
- Sexual proposition: Asking for sex or sexual favors.

- Unwanted communication: This includes messaging, phone calls, emails, letters, or photos which could make the recipient uncomfortable or intimidated.

Harassment includes sexual harassment, bullying, intimidation, and verbal or physical abuse. If you feel that you are being harassed, tell the person harassing you to stop immediately if you feel comfortable doing so and it is safe. Regardless of whether you confront the person, you must then report the harassment immediately to a responsible adult, such as your parents, the Country Director, or the Summer Program Directors. If you are outside the United States, tell your host parents as well as your Sister City's International Country Director, your parents and the Tempe Country Director. If you see someone else being harassed, help them if it is safe to do so. Then report it to a responsible adult immediately.

_____ _____ 9. Communicate Concerns and Problems to Country Directors: If I experience difficulties, I will communicate those concerns to my host family, when appropriate, and to my Country Director to help resolve the issue. Respectful, timely, and open communication is the best opportunity to remedy problems should they arise.

_____ _____ 10. Seek to Discover: I will explore and learn about the city I am visiting. However, I will not expect my host family to provide expensive trips or spending money. My expectation is to live as they do during this cultural exchange.

_____ _____ 11. Prioritize My International Delegate: While hosting my international delegate, I will strive to make them my first priority by always considering them when making decisions or scheduling activities. TSC delegates are not allowed to travel out of the Phoenix metro area without their international delegate, without prior approval from my Country Director. If traveling out of the metro area, an adult family member must chaperone.

_____ _____ 12. Adhere to the City of Tempe's Curfew Law: Based on my age and the age of my international delegate, I will be home in accordance with the law.

- Minors under the age of sixteen (16) years must be home between 10:00 pm and 5:00 am.
- Minors 16 years of age and under the age of eighteen (18) must be home between 12:00 am (midnight) and 5:00 am.

_____ _____ 13. Social Media Posts: I will be mindful of social media postings and will not post anything which would result in others becoming uncomfortable or embarrassed. This applies even when the person in the post is not named or identifiable.

_____ _____ 14. Avoid Couple Dating: TSC's Student Exchange Program is a cultural experience. As such, group activities are encouraged and couple dating is discouraged.

The Code of Conduct document is not just words on paper. TSC enforces the Code of Conduct and holds all delegates accountable to the Code of Conduct. Violations of the Code of Conduct will result in disciplinary action, up to and including removal from the Student Exchange Program.

Disciplinary actions will be determined by a panel consisting of three or more of the following TSC roles:

- Country Director of the delegate
- Country Director of a different TSC Sister City
- Summer Program Director
- Selection Committee Member
- TSC Executive Board Member

Disciplinary actions can include:

- Community service
- Exclusion from a trip or activity
- Removal from the Student Exchange Program

I acknowledge that I have read, understand, and will abide by TSC's Student Exchange Program's Code of Conduct.

_____ _____
Delegate Signature Date

_____ _____
Parent/Guardian Signature Date

_____ _____
Parent/Guardian Signature Date

Turn in the original and one copy of this document. Keep a copy for your family.